

Full Policy and Guidelines

1. The hall is rented to Dovercourt Community League residents only with a Dovercourt League Membership.
2. The hall may be rented for the following functions:
 - Wedding for member or immediate family
 - Anniversary for member or immediate family
 - Family reunions/Gatherings
 - Birthday parties for member or immediate family
 - Funeral/Memorial events for member or immediate family
3. Fundraising events are available for Dovercourt Community League sponsored activities only (exceptions for non-profit organizations with Executive Approval)
4. Any other request is to be in writing (email) to the Hall Director to be approved by Executive
5. Dovercourt Bucks may be used to pay the rental fee only, not the damage deposit
6. It is expected that the hall renters will leave the premises as clean as they found it
7. Dovercourt hall is a non-smoking facility as per bylaw 13333
 - a. Smoking is not permitted within five meters (15 feet) of any entrance
8. Hall rentals do not include the use of the outdoor sign
9. Booking will not be taken more than six (6) months in advance except for weddings and community events
10. Third Party insurance may be a requirement of your rental. Please discuss with the Hall Director.